



ACADEMY OF APPLIED STUDIES BELGRADE

ERASMUS+ INTERNATIONAL CREDIT MOBILITY (ICM) - KA171 PUBLIC CALL

STUDENT MOBILITY FOR STUDIES (SMS) FROM THE UNIVERSITY OF MAKERERE TO THE ACADEMY OF APPLIED STUDIES BELGRADE UNDER ERASMUS+ 2022-1-RS01-KA171-HED-000079563

Call for applicants for Erasmus+ outgoing mobility from the University of Makerere, Republic of Uganda to the Academy of Applied Studies Belgrade, Republic of Serbia.

DURATION OF THE CALL: 26/02/2024

APPLICATION DEADLINE: 10/03/2024

The call is open for student mobility for studies at the following partner Institution:

HEI	Erasmus+ Code	Subject Area	Subject Code	Country
Academy of Applied Studies Belgrade https://assb.edu.rs/en/ College of Hotel Management https://www.vhs.edu.rs/ College of Tourism https://www.visokaturisticka.edu.rs/eng https://www.visokaturisticka.edu.rs/v72-index.php	RS BELGRAD20	Tourism, Hospitality, Economics	1013: Hotel, restaurants and catering 1015: Travel, tourism and leisure	Republic of Serbia

Academy of Applied Studies Belgrade is open for admission of nominated student mobility for studies (SMS) under Erasmus+ KA171 program in the summer semester of 2023/24.

NOTE: Working language of the mobility is English.

Minimum recommended language instruction level: **English B2** according to CEFR.

The students from the University of Mekerere eligible for the exchange will be given opportunity for short-term blended mobility by combining the study period abroad with virtual component at the receiving institution.

The number of funded students is **five (5)**.

The total number of funded students depends on the amount of funds available for the project activity, and the results of the competition will be announced accordingly.

DURATION: The expected duration is **14 days of physical mobility** + in accordance with the proposed Learning Agreement combined with virtual component.

APPLICATION PROCESS

- Read the information of the Public Call carefully as to the requirements for application submission.
- Prepare complete documentation and submit the application to the authority responsible (E+coordinator) for conducting the Public Call at the University of Makerere, at franckmugizi@gmail.com



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- Read **the Erasmus charter for students** participating in the Mobility Program [LINK 1](#)

APPLICATION SUBMISSION:

The application (documentation in pdf) for the Call needs to be sent to a responsible person at the University of Makerere, before the deadline at franckmugizi@gmail.com

Additional documentation, if requested by the Academy of Applied Studies Belgrade, is a mandatory part of the application.

NOTE: After applications are submitted to the person(s) in charge at the University of Makerere, candidates' nomination is sent to the Academy of Applied Studies Belgrade. The final decision on the students chosen to participate in the Erasmus+ KA171 Programme is made by the AASB International Mobility Office.

All candidates are reminded that untimely, incomplete and unauthorized applications will not be considered.

ELIGIBLE PERIOD FOR THE MOBILITY

The eligible period for the KA171 mobility under this call is the **summer semester in academic year 2023/2024 (one month of physical mobility)**.

APPLICATION DOCUMENTATION FOR THE UNIVERSITY OF MAKERERE

1. Erasmus+ Application Form for Student Mobility [LINK 2](#)
2. CV in English (Europass CV template can be used) [LINK 3](#)
3. KA171 Erasmus+ Learning Agreement – Student Mobility for Studies [LINK 4](#)
AASB courses/research fields available at the College of Hotel Management/College of Tourism: marketing&PR, cultural heritage/history and civilization, hotel management, culinary arts, risks&recourses management in tourism, economics, entrepreneurship, IT and computer science, English and German for professional purposes.
The course catalogue is available here: <https://assb.edu.rs/en/undergraduate-studies-assb/>
4. Transcript of Records issued by the home University for current and all previous levels of study with the indication of student status.
5. English Language Certificate (can be issued by the home university based on the passed exams in English Language or placement test).
6. Motivation Letter
7. Letter of Recommendation written and signed by one Professor at the home University
8. AASB Notice and consent for the collection and processing of personal data [LINK 5](#)
9. Statement for Students with Fewer Opportunities [LINK 6](#)
10. Participants with Disabilities, if applicable [LINK 7](#)
11. Copy of previously acquired diplomas (for master's students only).
12. Proof of contact with the supervisor at the partner institution (for master's students only).
13. Scan of the passport pages
14. Participation in international activities (if any)

SELECTION RESULTS

The selection results will be communicated by email to candidates and published on the institutional websites **by 12 March 2024**. An appeal against the selection results of the Call for



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the selection of candidates can be submitted to Erasmus+coordinator within 3 working days from the date of publication of the results.

Appeals are submitted at erasmus@assb.edu.rs

SELECTION CRITERIA

Candidates are ranked according to the number of points achieved. Selection criteria for students are the following:

- academic achievement (30pts): duration of studies, recommendation, GPA
- previous mobilities (10pts)
- certificate of English language proficiency (25 pts)
- motivation (10pts)
- interview (25pts)

NOTE: STUDENTS CAN BE INVITED FOR AN VIDEO CALL INTERVIEW WITH THE MEMBERS OF AASB INTERNATIONAL OFFICE

THE BASE AMOUNTS OF THE ERASMUS+ GRANT (INDIVIDUAL SUPORT)

Receiving Country	Duration of the physical mobility	Amount per day
Republic of Serbia	up to 14 th day of mobility	70EUR

NOTE: Exact calculation is made in the platform Beneficiary Module

Note on taxation: *tax requirements will be paid in line with the requirement of the Uganda Revenue Authority.*

A student who is selected for a mobility project in the field of higher education and who has specifically documented the status of a student with fewer opportunities (belonging to the target group for inclusion) in the Call application is entitled to receiving additional funds for individual support in the amount of 100 EUR for up to 14th day of physical mobility and 150 EUR for up to 30th day of physical mobility.

Note: Evidence in the form of supporting documentation provided for within the target group for inclusion to which the student belongs (can be submitted after the final decision on E+student participation is made).

TRAVEL COSTS

A student who is selected for a mobility project in the field of higher education is entitled to travel support in the total amount of EUR 820 for a round trip.

HEALTH INSURANCE

The cost of mandatory health insurance during mobility is not covered by the Erasmus+ KA171 grant. Selected candidates are obliged to obtain adequate international travel health insurance to be covered during their stay in the Republic of Serbia.

VISA

Selected candidates are obliged to obtain adequate visa for the whole duration of their stay in the Republic of Serbia.

STUDENTS WITH FEWER OPPORTUNITIES (TARGET GROUPS FOR INCLUSION)

The Erasmus+ program within the KA171 mobility projects provides additional financial support in the form of individual support to students who belongs to a **specific target group for inclusion**. in the amount of 250 EUR per month. The student is obliged to submit the



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DOCUMENTS specified in the following statement (depending on the target group) **ALONG WITH THE SIGNED STATEMENT ITSELF** – see **LINK 6 in page 2**.

For example, as a proof of disadvantaged socio-economic background, the student is obliged to submit:

- Proof of the average monthly income per household member, in the period of 12 months preceding the call, issued by the municipality where the document is registered, the address that is located elsewhere is registered or the specified address is personally registered (by the Department of Internal Affairs), and which evidence of the address of residence of the students;
- Self-signed **Declaration on belonging to a target group for inclusion**, under material and criminal liability, which confirms that the data specified in the attached documentation is accurate and complete, and authorizes the authorities to have the right to check, process, store and use it in accordance with current regulations.
- A photocopy of an identity card or a scanned identity card, or similar document, for foreign citizens, which proves the place of residence and other personal data;

If there is a suspicion of attempting to manipulate student's disadvantageous status, Academy of Applied Studies Belgrade and the University of Makerere may request additional documentation and conduct a check with the competent authorities. If, after checking the documentation, the information provided is found to be incorrect or untrue, Academy of Applied Studies Belgrade and the Tempus Foundation reserve the right to demand the return of the funds allocated to the student.

PROVING THE STATUS OF A PERSON WITH DISABILITY:

Persons with disabilities/chronic conditions or physical impairments, as well as persons accompanying them, may exercise the right to reimbursement of eligible real costs incurred during the mobility period, by submitting additional documentation, namely:

- Declaration form for participants with disability - submitted at the time of registration of participants to the Call. (see LINK 7)
- A document issued by the National Employment Service or another government authority that confirms participant's health condition. If not applicable, it is necessary to provide a report of a specialist (a doctor, psychologist, etc.) confirming the health condition – submitted at the time of registration of participants to the Call.
- Invoices for the real costs incurred, with the indicated description of the service/goods, amount, currency, invoice date, as well as proof of payment-delivered after the mobility is approved and carried out.

The medical documentation from the previous paragraph must be issued by the competent health institution and must not be older than six months. It is necessary to be able to conclude on the basis of the medical report how the disability/health condition affects the learning outcomes and daily functioning of the candidate.

ONLINE LINGUISTIC SUPPORT- OLS- EU Academy

Online Linguistic Support (OLS), which has existed under the name **EU Academy** since July 1, 2022, is a portal for testing the language abilities of selected students for Erasmus+ mobility for the purpose of study or traineeships at partner universities from the program countries and for attending a language course during the mobility period. The contact for OLS is AASB International Office, which will send applicants an email with instructions. Selected students will receive a notification before going on mobility and must be completed no later than the start of the mobility. More information can be found here: <https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-language-basics-with-online-language-support>

For any questions related to the Public Call, contact E+coordinator at franckmugizi@gmail.com