



**ERASMUS+ INTERNATIONAL CREDIT MOBILITY (ICM) - KA171 PUBLIC CALL
FOR ACADEMIC STAFF FROM UNIVERSITY OF MAKERERE TO ACADEMY OF
APPLIED STUDIES BELGRADE FOR TEACHING AND/OR TRAINING WITHIN
ERASMUS+ PROGRAM 2022-1-RS01-KA171-HED-000079563**

Call for applicants for Erasmus+ outgoing mobility from the University of Makerere, Republic of Uganda to the Academy of Applied Studies Belgrade, Republic of Serbia.

DURATION OF THE CALL: 23/08/2023

APPLICATION DEADLINE: 03/09/2023

The call is open for academic staff mobility at the following partner Institution:

University	Erasmus+ code	Subject area	Subject code	Country
Academy of Applied Studies Belgrade, College of Tourism	RS BELGRAD20	Tourism, hospitality, economics	1013: Hotel, restaurants and catering 1015: Travel, tourism and leisure	Republic of Serbia

Academy of Applied Studies Belgrade is open for admission of nominated academic staff for mobility within the Erasmus+ KA171 program in the winter semester of the academic year 2023/24.

NOTE: Working language of the mobility is English.

Minimum recommended language instruction level: **English B2** according to CEFR.

Total number of funded staff mobility is **three (3)**.

APPLICATION PROCESS

- Read the information of the Public Call carefully as to the requirements for application submission.
- Prepare complete documentation and submit the application to the authority responsible (coordinator) for conducting the Public Call at the University of Makerere.

SUBMITTING AN APPLICATION:

The application (documentation in pdf) for the Call needs to be sent to a responsible person at the University of Makerere, before the deadline to franckmugizi@gmail.com

Additional documentation, if requested by the Academy of Applied Studies Belgrade, is a mandatory part of the application.

NOTE: After applications are submitted to the person(s) in charge at the University of Makerere, candidates' nomination is sent to the Academy of Applied Studies Belgrade. The final decision on the academic staff members chosen to participate in the Erasmus+ KA171 Programme is made by the AASB International Mobility Committee.

All candidates are reminded that untimely, incomplete and unauthorized applications will not be considered.



ELIGIBLE PERIOD FOR THE MOBILITY

The eligible period for the KA171 mobility under this call is the **winter semester of the academic year 2023/2024**.

DURATION OF THE MOBILITY

The duration of teaching mobility should be in accordance with the Mobility agreement. The expected duration of staff mobility is five days. In order to be eligible for funding, a minimum of **8 hours of teaching** must be provided for periods of up to 7 days (including travelling days and/or any public holidays or days before). In the case of “**combined**” mobility (**teaching/training**), the minimum number of teaching hours is halved (**4 hours of teaching** for periods of up to 7 days). **BEFORE the mobility start** academic staff member from the partner HEI will establish communication with his/her counterpart at AASB to arrange teaching/training activities. Eligible activities for training include: a short secondment period, job-shadowing, attendance at workshops/courses, attendance at a staff training week. It could be built around the transfer of knowledge and good practice, acquiring of new practical skills, discovery of new ideas for teaching/learning etc.

ERASMUS+ KA171: APPLICATION DOCUMENTATION FOR UNIVERSITY OF MAKERERE - ACADEMIC STAFF

1. Erasmus+ Application Form for Staff Mobility [LINK 1](#)
2. CV in English (Europass CV template can be used) [LINK 2](#)
3. Adequate proof of employment at the University of Makerere and approval of participation in mobility.
4. Consent to carry out mobility obtained by academic host at AASB, in the form of an invitation letter addressed to the candidate or in email communication with the candidate.
5. Staff Mobility for Teaching/Training signed by home and host institution (AASB) and the candidate– scanned document is accepted. [LINK 3](#) [LINK 4](#)
6. English Language Certificate
7. AASB Notice and consent for the collection and processing of personal data [LINK 5](#)
8. Copy of the Passport pages

SELECTION RESULTS

The selection results will be communicated by email to candidates and published on the institutional websites by 08 September 2023. An appeal against the selection results of the Call for the selection of candidates can be submitted to Erasmus+coordinator within 3 working days from the date of publication of the results.

Appeals are submitted at erasmus@assb.edu.rs

SELECTION CRITERIA

Candidates are ranked according to the number of points achieved. Selection criteria for staff are the following:

- a proposal for a Mobility agreement (30 pts)
- academic career (30pts)
- participation in international activities and contribution to Erasmus+ activities (20pts)
- certificate of English language proficiency (20 pts)



THE AMOUNTS OF THE ERASMUS+ GRANT (INDIVIDUAL SUPPORT)

Receiving Country	Amount per day (EUR)
Republic of Serbia	140

Note on taxation: *tax requirements will be paid in line with the requirement of the Uganda Revenue Authority.*

Double funding: *The participant cannot receive financial support from the funds of the Erasmus+ mobility program if the participant's stay abroad is additionally financed by funds originating from other programs and/or projects of the European Union*

TRAVEL COSTS

A member of staff who is selected for a mobility project in the field of higher education is entitled to travel support in the total amount of **EUR 820** for a round trip according to the Erasmus+ Program Guide and Distance Calculator: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

HEALTH INSURANCE

The cost of mandatory health insurance during mobility is not covered by the Erasmus+ KA171 grant. Selected candidates are obliged to obtain adequate international travel health insurance to be covered during their stay in the Republic of Serbia.

VISA

Selected candidates are obliged to obtain adequate visa for the whole duration of their stay in the Republic of Serbia.

PROVING THE STATUS OF A PERSON WITH DISABILITY:

Persons with disabilities/chronic conditions or physical impairments, as well as persons accompanying them, may exercise the right to reimbursement of eligible real costs incurred during the mobility period, by submitting additional documentation, namely:

- Declaration form for participants in mobility with disability - submitted at the time of registration of participants to the Call.
- A document issued by the National Employment Service or another government authority that confirms the health condition. If not applicable, it is necessary to provide a report of a specialist (a doctor, psychologist, etc.) confirming the health condition – submitted at the time of registration of participants to the Call.
- Invoices for the real costs incurred, with the indicated description of the service/goods, amount, currency, invoice date, as well as proof of payment-delivered after the mobility is approved and carried out.

The medical documentation from the previous paragraph must be issued by the competent health institution and must not be older than six months. It is necessary to be able to conclude on the basis of the medical report how the disability/health condition affects the learning outcomes and daily functioning of the candidate.

For any questions related to the Public Call, contact the erasmus@assb.edu.rs